



प्रधान मुख्या आयकर आयुक्त का कार्यालय  
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX,  
आंध्र प्रदेश एवं तेलंगाना/Andhra Pradesh & Telangana,  
१०थ फ्लोर, इनकम टैक्स टावर्स/10<sup>TH</sup> Floor, Income Tax Towers,  
एसी गार्ड्स, हैदराबाद /AC Guards, Hyderabad – 500 004,  
Tel. /Fax No. 040 – 23425474/23241427/23240403.

फा. नं. प्र. मु. आ. आ./स्था./19(14)/2020-21  
F.No.Pr.CCIT/Estt/19(14)/2020-21

दिनांक. 31.12.2020.  
Dated 31.12.2020.

ज्ञापन/MEMORANDUM

Sub: Establishment - I.T Department, Hyderabad – **Online Orientation Course for Newly Promoted Senior Tax Assistants from 04.01.2021 to 25.01.2021 (15 days)** - Nomination of candidates – Regarding.

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अनुलग्नक के अनुसार कर्मचारियों को उपरोक्त **आन लाइन** कोर्स के लिये 15 कार्य दिवस के लिए 04.01.2021 to 25.01.2021 (**15 कार्य दिवसों**) के लिए नामित किया गया है।

The officials as per the **ANNEXURE** are hereby nominated for the above mentioned **online** course to be held on 04.01.2021 to 25.01.2021 (**15 working days**).

The concerned Heads of Office are directed to relieve the officials so as to enable them to attend the training.

The Principal Chief Commissioner desires that the officials sponsored for training should not apply for leave during this period. It is needless to emphasize that the trainees should avoid going on leave during the training period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.

In view of present restrictions to contain spread of COVID -19 and under the directions of DTRTI Bengaluru, **the above mentioned course is planned for online mode. The platform being used for delivery of live online classes is MS TEAMS(Microsoft Inc.). The application is available in Google Play and App Store of Apple products in Mobile Phones. Both Windows & IOS of desktop/laptops/tabs will support the application. To access the above said live classes the user has to install and login through Mobile Phone/Systems to attend the online Lectures. The Link & credentials for joining lecture and schedule for the courses will be shared through email or SMS or Whatsapp by the MSTU, Hyderabad. All the officials nominated for the course are directed that since the sessions are planned in either half of the day, regular office work may be attended in other half of the day.** The officials whose Email IDs/Mobile Nos are not displayed in the annexure shall contact the officials of MSTU, Hyderabad; Sri N. Nagi Reddy, ITI (8985972049) and Sri Subroto Biswas, OS (8985971745) for link and credentials to attend online classes.

It is noticed that officials nominated for training courses are seeking exemption from attending the training citing various reasons. In this regard, it may be noted that the officials who have already attended training should invariably attend. The officials filing representations for cancellation of nominations should attend the training invariably unless there is a communication from this office regarding cancellation of their nomination for the training.

*B. Srinivas*  
11/12/2021

(बी. श्रीनिवास राव)/(B. SRINIVASA RAO)

आयकर उप आयुक्त (मुख्यालय) (प्रशा)  
Dy. Commissioner of Income Tax(H.Qrs)(Admn.)  
प्रधान मुख्या आयकर आयुक्त का कार्यालय, हैदराबाद  
O/o.the Pr.CCIT,AP&TS,Hyderabad.

Copy to:

1. The officials concerned through their Heads of office.
2. The Heads of office concerned.
3. The ITO ( MSTU), Hyderabad.

**ANNEXURE**

**NOMINATION OF OFFICIALS FOR ONLINE ORIENTATION COURSE FOR NEWLY PROMOTED SENIOR TAX ASSISTANTS FROM 04.01.2020 TO 25.01.2020, #MSTU, HYDERABAD**

Sl.No.	EMP. NO	NAME OF THE OFFICIAL	RANK	OFFICE IN WHICH WORKING	STATION	MOB. NO.	EMAIL ID
1	178431	ANSHUL GARG	STA	ADCIT(ReAC)(AU)-4(4), HYDERABAD	HYDERABAD	9599598080	ANSUL.GARG@INCOMETAX.GOV.IN
2	178851	ASHOK KUMAR MEENA (15.07.1993)	STA	ADCIT, RING-9 HYDERABAD	HYDERABAD	9414225904	
3	127330	BALA SWAMY KUKATLAPALLI	STA	ADCIT, RING-1, GUNTUR	GUNTUR	8985971457	KUKATLAPALLI.@INCOMETAX.GOV.IN
4	174184	BASANI HEMANTH	STA	ADCIT, RING-9 HYDERABAD	HYDERABAD	9494492914	
5	178696	HARIOM MEENA	STA	ADCIT(IT), HYDERABAD	HYDERABAD	7981214538	OM.6455@INCOMETAX.GOV.IN
6	178378	HIMANSHU KUMAR (12.03.1990)	STA	ADCIT(TP), HYDERABAD	HYDERABAD	9897916868	HIMANSHUVERMA2016@GMAIL.COM
7	174073	KARTHIK LAKKOJU	STA	PRCIT-2, HYDERABAD	HYDERABAD	9493342962	KARTIK.LAKKOJU@INCOMETAX.GOV.IN
8	172490	MADHU GANGARAM	STA	ITO (TDS), GUNTUR	GUNTUR	8985971860	KEERTHI.MADDU@INCOMETAX.GOV.IN
9	177840	MD BURHANUDDIN	STA	PRCIT(CENTRAL), HYDERABAD	HYDERABAD	7732031242	
10	163436	MEKA SAI KIRAN	STA	IT OFFICE, WARANGAL	WARANGAL	8985972214	
11	180907	NAGA SAMUDRAVENI	STA	ADCIT, TIRUPATI	TIRUPATI	9885336190	MAKA.SAIKIRAN@INCOMETAX.GOV.IN
12	170730	NAGARAJU GANDHIKOTA	STA	ADCIT(EXEMPTIONS), VIJAYAWADA	VIJAYAWADA	8985971580	
13	118105	P. VENKATESH	STA	ITO(EXEMPTIONS), GUNTUR	GUNTUR	8985971499	NAGARAJU.GANDHIKOTA@INCOMETAX.GOV.IN
14	164284	PROMOD KUMAR	STA	ADCIT, RING-6, HYDERABAD	HYDERABAD	8985971506	
15	170911	RATHULA SUJATHA	STA	ADCIT, RING-2, HYDERABAD	HYDERABAD	8985972371	
16	174125	RENJARLA SHIVA KUMAR	STA	ADCIT, RING-6, HYDERABAD	HYDERABAD	8985972079	
17	167776	SANGEETHA M	STA	ADCIT, TDS RING-1, HYDERABAD	HYDERABAD	8985972230	RATHULA.SUJATHA@INCOMETAX.GOV.IN
18	160001	SHIV SHANKER K.G.	STA	ADCIT(CENTRAL RING)-1, HYDERABAD	HYDERABAD	8985971901	SHIVAKUMARRENJARLA@INCOMETAX.GOV.IN
19	160693	SIDDHARTH RAO GAUTAM	STA	ADCIT, RING-1, HYDERABAD	HYDERABAD	8985970798	DAYALAN.S@INCOMETAX.GOV.IN
20	183785	SITA RAM MEENA	STA	ADCIT, RING-9 HYDERABAD	HYDERABAD	8985971800	SANGEETHA.M@INCOMETAX.GOV.IN
21	179053	SUMIT KUMAR	STA	DGIT (INV), HYDERABAD	HYDERABAD	8985971427	
22	181249	TARUN ASOPA	STA	PRCIT(REAC)(AU)-2, HYDERABAD	HYDERABAD	8755562499	SIDDHARTH.RAO.GAUTAM@INCOMETAX.GOV.IN
23	174127	UDAY KUMAR T	STA	CIT (A)-2, HYDERABAD	HYDERABAD	8949548245	SITARAM.MEENA3@INCOMETAX.GOV.IN
24	174127	VASAMSETTI GANESH	STA	PRCIT, AP&TS, HYDERABAD	HYDERABAD	9618488783	SUMIT.K@INCOMETAX.GOV.IN
25	174127	WASEEM KHAN	STA	ADCIT, RING-5, HYDERABAD	HYDERABAD	9001049622	
26			STA	ADCIT(IT), HYDERABAD	HYDERABAD	8985970526	UDAYKUMAR.TALARI@INCOMETAX.GOV.IN
27			STA	ADCIT(ReAC)(VU)-1(1), HYDERABAD	HYDERABAD	8985970395	GANESH.HOCKEY808@GMAIL.COM
28			STA	ADCIT, RING-6, HYDERABAD	HYDERABAD	9711892210	WASEEM.KHAN@INCOMETAX.GOV.IN

*B. Srinivasulu*  
01/11/2021